

**From:** smbisio@gmail.com <smbisio@gmail.com>  
**Sent:** Thursday, January 19, 2023 5:13 PM  
**To:** delorgek@villageofclarkston.org  
**Subject:** FOIA request

Dear FOIA Coordinator:

Please provide me with a copy of: (1) the document (or documents) referred to in the January 9<sup>th</sup> city council meeting as the "court-ordered special variance" for the Millpond Inn Bed and Breakfast; (2) all correspondence between Clarkston or its agents or representatives and the owners of the Millpond Inn Bed and Breakfast within the last two years; and (3) a copy of all non-privileged correspondence within OR between the city and any other person or business concerning the Millpond Inn Bed and Breakfast within the last two years. By way of example, but not limitation, this would include records of code officer or building inspection reports, any violations issued, or resident/business/council member complaints.

The record request should be read to include all records in the possession of any Clarkston charter officer, elected official, appointed official, contracted official, employee, or the Office of the City Attorney.

"Clarkston" refers to the City of the Village of Clarkston.

This request seeks copies of all responsive Clarkston records, regardless of their location or form.

With regard to any fees charged, the rate of the least paid capable Clarkston employee must be used (whether or not that employee is available or performs the work). I expect that labor hours will be tracked accurately. If the cost of copying and providing the responsive records exceeds \$100, I request that the records be made available for inspection at my option.

Should Clarkston claim that any portion of a responsive document is exempt, I expect that you will segregate the exempt from the nonexempt material and provide the specific statutory exemption that you claim applies to each redaction as required by the Michigan Freedom of Information Act. I ask that you keep any record that you withhold under a claim of exemption for at least 180 days from your final response in the event that I need to seek a judicial determination regarding the sufficiency of your response.

If any part of my request is unclear, please let me know and I will restate the request.

I prefer that all records be sent electronically to this email address. Since I'm requesting electronic records, there should be no per page charge for hard copies.

Your kind attention to this matter is appreciated.

Sincerely,

Susan Bisio  
P.O. Box 1303  
Clarkston, MI 48347